

Unit 1 | Investment



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Functions	Grammar	Vocabulary	
Step 1 A global language			10
<ul style="list-style-type: none"> Talking about present and recent activities Saying what you have in common with someone else 	<ul style="list-style-type: none"> The present (simple, progressive, perfect with <i>ever / never</i>) 	<ul style="list-style-type: none"> Language learning 	
Step 2 Our city, our money			15
<ul style="list-style-type: none"> Talking about money and finance Asking for clarification 	<ul style="list-style-type: none"> Present perfect simple and progressive (<i>for / since</i>) 	<ul style="list-style-type: none"> Money and finance 	
Step 3 Get rich quick			20
<ul style="list-style-type: none"> Sending a document for comment 	<ul style="list-style-type: none"> Grammar focus: <i>get</i> 	<ul style="list-style-type: none"> Phrases with <i>get</i> 	
Now I can Review Steps 1–3 Test yourself			24

Worldwide: Pounds and pence 28 | **At work:** Getting there on time 29 | **Story:** The girl in the mirror 30

Unit 2 | Advertisement



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Functions	Grammar	Vocabulary	
Step 1 So much to do, so little time			32
<ul style="list-style-type: none"> Talking about things you have done for you Asking for more detailed information 	<ul style="list-style-type: none"> Reflexive pronouns <i>have something done</i> 	<ul style="list-style-type: none"> Household jobs 	
Step 2 Eco-tourism			37
<ul style="list-style-type: none"> Describing geographical features Expressing and dealing with dissatisfaction 	<ul style="list-style-type: none"> Second conditional <i>I wish</i> 	<ul style="list-style-type: none"> Geographical features 	
Step 3 Adverts that shock			42
<ul style="list-style-type: none"> Writing a letter of complaint 	<ul style="list-style-type: none"> Grammar focus: <i>make</i> 	<ul style="list-style-type: none"> Phrases with <i>make</i> 	
Now I can Review Steps 1–3 Test yourself			46

Worldwide: Soap operas 50 | **At work:** Getting through 51 | **Playing with English:** Getting the job done 52

Unit 3 | Experiment



53

Functions	Grammar	Vocabulary
Step 1 The big screen		54
<ul style="list-style-type: none"> Talking about the past Talking about films 	<ul style="list-style-type: none"> The past (simple, progressive, perfect) 	<ul style="list-style-type: none"> Films
Step 2 Crime doesn't pay		59
<ul style="list-style-type: none"> Talking about crime Expressing purpose 	<ul style="list-style-type: none"> The passive (present simple and past simple) The passive (modals <i>will / could / should / must be done</i>) 	<ul style="list-style-type: none"> Crime
Step 3 Stop it!		64
<ul style="list-style-type: none"> Writing an apology 	<ul style="list-style-type: none"> Grammar focus: <i>stop</i> 	<ul style="list-style-type: none"> Phrases with <i>stop</i>
Now I can Review Steps 1–3 Test yourself		68

Worldwide: Maple syrup 72 | **At work:** Making decisions 73 | **Story:** The man who loved doing experiments 74

Unit 4 | Argument

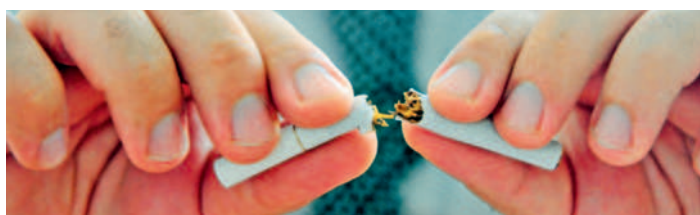


75

Functions	Grammar	Vocabulary
Step 1 It's a scandal		76
<ul style="list-style-type: none"> Talking about politics Presenting arguments Reporting what someone said 	<ul style="list-style-type: none"> Reported speech (statements: present simple) Reported speech (statements: present perfect, <i>will, can</i>) 	<ul style="list-style-type: none"> Politics
Step 2 We're all in it together		81
<ul style="list-style-type: none"> Talking about local problems Speaking in a meeting Reporting what someone asked 	<ul style="list-style-type: none"> Reported speech (questions: present perfect, <i>will, can</i>) 	<ul style="list-style-type: none"> Local problems
Step 3 Health and safety		86
<ul style="list-style-type: none"> Writing a leaving card to a colleague 	<ul style="list-style-type: none"> Grammar focus: <i>let</i> 	<ul style="list-style-type: none"> Phrases with <i>let</i>
Now I can Review Steps 1–3 Test yourself		90

Worldwide: Jamaica 94 | **At work:** Agreeing and disagreeing 95 | **Playing with English:** Politics 96

Unit 5 | Improvement



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Functions	Grammar	Vocabulary
Step 1 Your body knows best		
<ul style="list-style-type: none"> Talking about the future Talking about ways to improve your lifestyle 	<ul style="list-style-type: none"> The future (<i>will, going to, present progressive</i>) 	<ul style="list-style-type: none"> Lifestyle improvements
Step 2 Just the job		
<ul style="list-style-type: none"> Writing a short CV Taking part in a job interview 	<ul style="list-style-type: none"> Question tags (present simple) Question tags (past simple, present perfect, <i>will, can</i>) 	<ul style="list-style-type: none"> Working life
Step 3 Things go better with chocolate		
<ul style="list-style-type: none"> Writing a personal statement for a CV 	<ul style="list-style-type: none"> Grammar focus: <i>take</i> 	<ul style="list-style-type: none"> Phrases with <i>take</i>
Now I can Review Steps 1–3 Test yourself		

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Worldwide: New Zealand 116 | **At work:** Giving feedback 117 | **Story:** Self-improvement 118

Unit 6 | Judgement



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Functions	Grammar	Vocabulary
Step 1 Winners and losers		
<ul style="list-style-type: none"> Making judgements about the past Reacting to a decision 	<ul style="list-style-type: none"> <i>Could / should(n't) have done</i> <i>Would(n't) have done</i> 	<ul style="list-style-type: none"> The law
Step 2 What if ...?		
<ul style="list-style-type: none"> Ordering events Speculating about the past Giving biographical details 	<ul style="list-style-type: none"> Third conditional 	<ul style="list-style-type: none"> Life events
Step 3 Don't judge a book by its cover		
<ul style="list-style-type: none"> Pointing out a mistake in writing 	<ul style="list-style-type: none"> Grammar focus: <i>look</i> 	<ul style="list-style-type: none"> Phrases with <i>look</i>
Now I can Review Steps 1–3 Test yourself		

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Worldwide: Hawaii 138 | **At work:** Arranging to meet again 139 | **Playing with English:** Milestones 140